



Fort Findlay Lodge #20 Fraternal Order of Police

1769 Romick Pkwy, Findlay, OH 45840



LODGE BUILDING RENTAL AGREEMENT

This agreement is for the date of _____, _____

Lessee Name: _____ E-Mail: _____

Date of Birth _____ Driver's License State and No. _____

Street Address: _____ Phone Number _____

City: _____ State: _____ Zip: _____

Organization/Company: _____

Type of Event: _____

Estimated Attendance: _____ Start Time of Event: _____

By signing this agreement I/We agree to the following:

1. The rental fee for the use of the facilities as outlined in this contract on the designated date(s) shall be \$_____ from the hours of _____ to _____ . **(SEE RENTAL COST BELOW)**
2. To use and occupy the premises for lawful purposes and in a lawful manner.
3. Not assign this lease nor sublet the premises or any portion thereof without written consent of FOP Lodge 20.
4. To ensure the building and property are secure upon completion of the lease period.
5. To clean refuse from the tables, floor and bar area and to bag same for disposal.
6. Any FOP property damaged during the lease period will be paid by the lessee.
7. Lessee is forbidden from putting any type of decoration on walls, ceiling, or any structure in or around the building. This includes, but is not limited to pinning, taping, hanging, posting, suspending or otherwise attaching to the walls, ceiling or other structure.
THERE IS NO EXCEPTION TO THIS RULE. FAILURE TO COMPLY WILL RESULT IN THE LOSS OF YOUR DEPOSIT.
8. Lessee will take full responsibility to ensure that no alcoholic beverage will be served to or consumed by persons under the age of 21.

9. Lessee will take full responsibility for, and ensure that no intoxicated person will be permitted to operate a motor vehicle after leaving your event.
10. No food and/or decorations shall remain in the building at the conclusion of your event.
ANY ITEMS LEFT BEHIND WILL BE DISPOSED OF.
11. Please do not rent this facility if you are unable or refuse to follow this rules outlined above.
- 12. Failure to comply with this contract will result in future loss of rental usage and forfeiture of your \$30 deposit.**

NOTICE: The Fraternal Order of Police Findlay Lodge 20 will not be liable for any injuries sustained or wrong doing on the date of this rental, during the event or while engaged in any setup/teardown of your event. You, the signer of this agreement, will be held accountable and liable for all persons involved with your event and any damages or injuries that might occur. You, the signer of this agreement also agree to explain the points on this checklist to anyone who will be using the above listed facilities.

By signing this agreement I/We agree to and will abide by the rules and regulations listed in this agreement.

Printed Name: _____

Signature: _____ Date: _____

RENTAL COST

MEMBERS OF FOP LODGE 20 – FREE IF USED BY MEMBER

FAMILY OF MEMBER - \$20.00 PER DAY

NON-FOP MEMBER CITY EMPLOYEE - \$50.00 PER DAY

ALL OTHER AND BUSINESS RENTAL - \$100.00 PER DAY

DEPOSIT - \$30.00 (EXCLUDING LODGE 20 MEMBERS)

THIS SECTION BELOW TO BE FILLED OUT BY LODGE COORDINATOR OR DESIGNEE

Rental & Damage Deposit Received: Amount: _____ Date Paid: _____

Rental & Damage Fee Due: Amount: _____ Date Paid: _____

Deposit Refund Check # _____ Amount: _____ Date Paid: _____

Equipment Accountability:

Tables: _____ Quantity Provided _____ Quantity Returned and Date

Chairs: _____ Quantity Provided _____ Quantity Returned and Date